

# WHAT TO DO IF TEMPORARILY CLOSING

Are you going to be closing your establishment for 10 days or more due to renovations, vacation, or even during the slow tourist season? If you are, please remember the requirement of notifying the DABS.



**32B-5-309 Ceasing Operation** states that a licensee may not close for more than 10 days without first notifying the DABS in writing at least 7 days before you close.

The DABS may approve a closure for up to 60 days and may extend the closure another 30 days upon a written request from the licensee. Past 90 days, permission must be granted by the Liquor Commission at their monthly Commission Meeting.

A request for closure needs to have the date you are closing, the reason for closure, and the date you will be reopening.

**Emergency closures may be granted by telephone.**

Failure to notify the DABS and obtain department approval before closure or cessation results in **automatic forfeiture** of the retail license. Failure to reopen by the approval date also results in automatic forfeiture of the retail license.

This law applies to the following retail licenses or sublicenses: bars; full, limited, and beer restaurants and taverns. It does not apply to airport lounges and on-premise beer recreational licenses. Note: banquet and reception centers are open by contracted events and this does not apply to them either.

**IF YOU ARE GOING TO BE CLOSED  
FOR MORE THAN 10 DAYS, YOU  
MUST GET APPROVAL FROM DABS.**