

Utah Department of Alcoholic Beverage Control  
**Application For Part Time Employment**

This application is for part time work only. No promise of permanent work is made or implied. Please type or use ink.

Store			
Name (first, middle initial, last)			
Address	City	State	ZIP Code
Telephone Number	Email Address	Other Phone (work phone, mobile, etc.)	

**Requirements:**

- Yes      No    1. I am 21 years of age or older
- Yes      No    2. I have a Social Security card in my possession. (if you are hired, you must bring this card with you on the first day you report to work). If you do not have a Social Security card, you must go to the Social Security Administration office.
- Yes      No    3. I am a citizens by birth or a naturalized citizen of the United States.
- If your answer is "No", are you eligible to work in the United States? Yes      No
- (If you are hired, you are required by federal law to bring the appropriate employment eligibility documentation with you on the first day you report to work)

**Questionnaire:**

- Yes      No    1. Have you ever worked for the DABC or another State Agency? (If yes, please list agency and dates of employment)
- \_\_\_\_\_
- Yes      No    2. Do you have cashing and ten-key skills?
- Yes      No    3. This position requires frequent lifting or movement of heavy boxes up to 50 pounds. Are you able to perform this job requirement with or without accommodation?
- Yes      No    4. By law, applicants for employment with the Department of Alcoholic Beverage Control cannot have felony convictions, violations concerning the sale, manufacturing, distribution, warehousing or transportation of an alcoholic beverage, two or more DUIs within a five year period or a crime of moral turpitude (crimes against persons or property including drug convictions). Applicants with convictions that violate this law cannot be considered for employment.
- If you have had a criminal conviction that would disqualify you from employment, please answer "yes" to this question.
- Yes      No    5. Are you flexible to work shifts that vary between the hours of 8:00 a.m. to 10:00 p.m.; Monday through Saturday?
- Yes      No    6. How did you learn about the part time job openings at the DABC?
- \_\_\_\_\_

**Experience:** Begin with your present or most recent job and describe below all periods of employment for the past three years. Account for your time during any intervals of unemployment other than when attending school. Attach additional sheets if necessary, using the same format. You may attach a resume as additional information.

<b>Employment History</b>	Dates of Employment
Employer _____	From _____ To _____
Address _____	Telephone _____
Job Title _____	
Job Duties _____	

Reason for Leaving:

Dates of Employment

Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Job Title \_\_\_\_\_

Job Duties \_\_\_\_\_

Reason for Leaving:

Dates of Employment

Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Job Title \_\_\_\_\_

Job Duties \_\_\_\_\_

Reason for Leaving:

Dates of Employment

Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Job Title \_\_\_\_\_

Job Duties \_\_\_\_\_

Reason for Leaving:

Signature and Release:

I certify that the application and attached documentation for part time employment contain no misrepresentation or falsification and that the information is true and complete to the best of my knowledge. I understand that any information about me that may be contained in a criminal history record will be used to determine the suitability of my employment and that failure to allow this criminal history check will result in my conditional offer of employment with the agency being withdrawn. I understand that this is an "at will" position and that I may be terminated at any time.

Signature of applicant (Original signature is required, photocopies will not be acceptable)

Date

**The Department of Alcoholic Beverage Control is an Equal Opportunity Employer**