

Off Premise – Employee/Management/Alcohol Server Training & Name Badges

Business Name _____ Date _____

An updated copy of this form (or similar) and server training cards must be maintained on the business premises.

Name and Driver's License # ¹	Name on the badge, badge # or initials	Date of Hire ²	E.A.S.Y. Training Completion Date ³	Mailing Address (including zip code)	Date of Birth	Date of DABS Off-Premise Manager Training (if applicable) ⁴

- Staff of an off-premise beer retailer who directly supervises the sale of beer or who sells beer to a patron for consumption off the premises of the off-premise beer retailer shall wear a unique identification badge: (i) on the front of the staff's clothing; (ii) visible above the waist; (iii) bearing the staff's: (A) first or last name; (B) initials; or (C) unique identification in letters or numbers; and (iv) with the number or letters on the unique identification badge being sufficiently large to be clearly visible and identifiable while engaging in or directly supervising the retail sale of beer (Utah Code [32B-7-202](#)).
- All staff of an off-premise beer retailer must take alcohol server training (E.A.S.Y.) prior to the first day of work (32B-1-703 & 26B-5-205).
- Server training records are maintained by the Utah Division of Substance Abuse and Mental Health, sumh.utah.gov (26B-5-205).
- Each off-premise retail manager shall complete the training described in Subsection (2) no later than the later of: (i) 30 days after the day on which the off-premise retail manager is hired; or (ii) 30 days after the day on which the off-premise beer retailer obtains an off-premise beer retailer state license (32B-1-704).