## DABS Fingerprinting & Background Check Instructions

To complete the required fingerprinting and background check forms, you must register for a free DABS Learning Portal account by following this link, <u>https://utah-dabcpublic.sabacloud.com/</u> .	Forgot your password? Click More Options USERNAME PASSWORD Keep me signed in Forgot password? SIGN IN SIGN UP
You will be asked for your First Name, Last Name, valid email, password, timezone, and DABS License #. Ensure that you delete the text that says, "Replace this text with your DABS License #" and replace it with your DABS License #. <i>*Security Keyword should not be</i> <i>altered or erased*</i>	FIRST NAME*  LAST NAME*  LAST NAME*  PASSWORD*  CONFIRM PASSWORD*  CONFIRM PASSWORD*  (GMT) Greenwich Mean Time : Dublin, Edinburgh, Lis ~  SECURITY KEYWORD*  dabstraining DOING BUSINESS AS* Replace this text with your DABS License #  DOING BUSINESS AS* Replace this text with your DABS License #  DOING BUSINESS AS*
Once on the home page select " <b>Fingerprinting &amp;</b> <b>Background Checks</b> "	FINGERPRINTING & BACKGROUND CHECKS CHECKS Authorization Form Chird Consent

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Click " <b>ADD TO CART</b> "	ABS Fingerprining & Background Checks <ul> <li>■ 10: DASS_FINGERPRINTS</li> <li>■ 10: DASS_FINGERPRINTS</li> <li>■ 10: DASS_FINGERPRINTS</li> </ul> <ul> <li>■ files ●</li> </ul> <ul> <li>■ files ●</li> </ul> <ul> <li>■ files ●</li> </ul>
Review your cart to ensure you have selected " <b>DABS Fingerprinting &amp; Background Checks</b> " then proceed to " <b>CHECKOUT</b> ".	Shopping Cart X The Item has been successfully added to your cart DABS FINGERPRINTING & BACKGROUND CHECKS Language: English 33.25 USD X Delivery Type: Web-Based Class ld: DABS_FINGERPRINTING Total Price: 33.25 USD CANCEL CLEAR CHECKOUT
Lastly, select " <b>COMPLETE ORDER</b> " to proceed with payment and then have access to the required forms.	Order Summary         Item Total (1)       33.25         Order Total (USD)       33.25         COMPLETE ORDER         CONTINUE SHOPPING       CANCEL