



JUST THE FACTS – 32B-18-301-303

## MOVING your business and taking your DABS license with you to a new location.

The Change of an Alcohol License Act governs situations in which a license holder is just relocating their current business to another location when there is no change in ownership. The fee for a change of location is \$300.

An alcohol licensee may move their business and take their license with them from one location to another using the change of location form and approval from the commission.

All requirements related to premises and proximity must be met. New local licensing must be obtained and the licensee must begin operations at the new location within 30 days. However, the department may allow a one-time extension of an additional 30 days. Under certain conditions, the commission may grant more time but the licensee must be able to demonstrate to the commission that they:

- Cannot begin operations because the transferee is improving the licensed premises,
- Have obtained a building permit for the improvements if the local government requires it, and
- Are working expeditiously to complete the improvements to the licensed premises.

Submit a completed  
[Change of Location Application](#)  
to your compliance specialist

Department  
Investigation

Commission  
Approval

TRANSFER  
COMPLETE

